

Committee	Date:
Establishment Committee	20 September 2018
Subject: Decision made under Urgent Authority	Public
Report of: Town Clerk	For Information
Report author: Sacha Than, Senior Committee and Members' Services	

Summary

This report provides details of a decision taken under urgent authority since your last meeting.

Recommendation

Members are asked to note the report.

Main Report

RECRUITMENT OF MANAGING DIRECTOR, BRUSSELS OFFICE

1. In September 2017, the Court of Common Council approved the establishment of a new position of Managing Director of the City of London Corporation's office in Brussels. Subsequently, a tendering process was completed to appoint a recruitment consultancy to assist with the search for a candidate. However, following the short-listing and interview process earlier this year, it was not possible to appoint an appropriate candidate to the position.
2. Since the inconclusive search, two new candidates have been identified. Both have been approached informally by officers and have confirmed their interest in the position. They have indicated they would apply for the position when advertised and are aware of the broad parameters of the remuneration package. Consequently, it is recommended that the recruitment process is repeated as soon as possible and approval is sought for this and to the composition of an interview panel.
3. The proposals were approved by the Policy and Resources Committee at its 6 September 2018 meeting and, given the need to schedule and conduct the interview process as soon as possible, the concurrence of the Establishment Committee was sought under urgency procedures.
4. Approval was therefore given for the commencement of a new recruitment process and the composition of the interview panel.

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